



April 21, 2011

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The Real Estate Consultants
LB Property Management

Donald R. Duckworth
Executive Director

Mr. Rick Scott
BID Analyst
City Clerk's Office
City of Los Angeles
200 N. Spring Street
Room #237
Los Angeles, CA 90012

Re: Transmittal of Approved MDP & ER for Westchester Town Center BID
Renewal

Dear Mr. Scott:

Transmitted herewith is the Management District Plan and Engineer's Report for
WTC BID Renewal effective January 1, 2012.

These documents were formally approved by the Westchester Business
Improvement Association at their April 21, 2011 meeting and authorized for re-
submittal to the City Clerk's Office. Attached is an amended BID area map and
Property Database reflective of changes in these documents since the WBIA's
prior approval.

As we may be of any additional assistance, please let me know.

Sincerely,

Donald R. Duckworth
Executive Director

C: WBIA Board of Directors
Miranda Paster, Office of the City Clerk
Paul Makowski, Office of the City Clerk